

# COUNTRY GARDEN SERVICES HOLDINGS COMPANY LIMITED

## 碧桂園服務控股有限公司

(Incorporated in the Cayman Islands with limited liability)

(Stock Code: 6098)

### ELECTION OF LANGUAGE AND MEANS OF RECEIPT OF CORPORATE COMMUNICATIONS

18 July 2018

Dear Shareholders,

#### **Election of Language and Means of Receipt of Corporate Communications**

Pursuant to the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited (the “Stock Exchange”) and the articles of association of Country Garden Services Holdings Company Limited (the “Company”), the Company makes available the following options for you to elect for receipt of its future corporate communications (the “Corporate Communications”), which means any document(s) issued or to be issued by the Company for the information or action of holders of any of the Company’s securities, including but not limited to (a) the annual reports and summary financial reports (where applicable); (b) the interim reports and summary interim reports (where applicable); (c) notices of meeting; (d) listing documents; (e) circulars; and (f) forms of proxy.

You may elect one of the following options:

Option 1: to read and/or download the Corporate Communications published on the Company’s website at <http://www.bgyfw.com> (the “Website Version”) in place of receiving printed copies, and receive a printed notification of the publication of the Corporate Communications on the Company’s website; or

Option 2: to receive by mail the printed Chinese version of all Corporate Communications; or

Option 3: to receive by mail the printed English version of all Corporate Communications; or

Option 4: to receive by mail both the printed Chinese and English versions of all Corporate Communications.

In order to increase efficiency in communication with shareholders of the Company, and to contribute to environmental protection and for the purpose of saving printing and mailing costs, the Company recommends you to select the Website Version. If you choose the Website Version, a notification of the publication of Corporate Communications will be sent to you by post when the relevant Corporate Communications are published on the Company’s website.

To make your election, please mark “X” in the appropriate box on the enclosed reply form (the “Reply Form”) and sign and return it by post using the mailing label at the bottom of the Reply Form (a stamp is not needed if posted in Hong Kong; otherwise, please affix an appropriate stamp), or delivery to the Company c/o the Company’s Hong Kong branch share registrar and transfer office (the “Share Registrar”), Tricor Investor Services Limited, at Level 22, Hopewell Centre, 183 Queen’s Road East, Hong Kong.

**If the Company does not receive the duly completed Reply Form or receive a response indicating any objection from you by 17 August 2018, you will be deemed to have consented to receiving the Website Version for the Corporate Communications and a notification letter informing you of the posting of the Corporate Communications on the Company’s website will be sent to you in future as and when they are published.**

You are entitled to change the choice of language and/or means of receipt of the Corporate Communications at any time by notice in writing to the Share Registrar or by email to the Company at [cgservices-ecom@hk.tricorglobal.com](mailto:cgservices-ecom@hk.tricorglobal.com). If you have elected (or are deemed to have consented) to receive the Website Version of future Corporate Communications, and if for any reason, you have difficulty in accessing the Corporate Communications via the Company’s website, the Company or the Share Registrar will upon your request, promptly send the requested Corporate Communications to you in printed form free of charge.

Please note that (a) printed copies of the Chinese and English versions of all the Corporate Communications will be available from the Company or the Share Registrar upon request; and (b) the Website Version of all the Corporate Communications in both Chinese and English will be available on the Company’s website at <http://www.bgyfw.com> and the website of the Stock Exchange at <http://www.hkexnews.hk>.

Should you have any queries in relation to this letter, please call the Enquiry Hotline of the Share Registrar at (852) 2980 1333 during business hours (from 9:00 a.m. to 5:30 p.m. from Monday to Friday, excluding Hong Kong public holidays).

Yours faithfully,  
For and on behalf of  
**Country Garden Services Holdings Company Limited**  
**LI Changjiang**  
*Executive Director*